

FIRST NATION OF NACHO NYAK DUN

GARDEN CONSULTANT



Request for Proposal (RFP)

Title: Garden Consultant for NND Wellness Department

Issue Date: September 12, 2024

Proposal Submission Deadline: September 24, 2024, at noon

Contact Information: Mika Bernier

Wellness & Social Programs Director

First Nation of Nacho Nyak Dun

Mayo, YT

wellnessdir@nndfn.com

1. Introduction

First Nation of Nacho Nyak Dun (FNNND) is seeking a Garden Consultant for a one-year casual role to work with our Wellness Department. The consultant will provide expert advice and support to our gardening team before and after winter.

2. Project Description

Scope of Work:

- **Pre-Winter Tasks:**

- Conduct a thorough assessment of the garden's current state.
- Advise on winterization practices to prepare the garden for the winter months.
- Develop a plan for garden improvements and maintenance to be implemented after winter.
- Order and store seeds for the planting season



CONTACT

867-996-2265 ext. 125



EMAIL

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- **Post-Winter Tasks:**

- Provide guidance on spring preparation, including soil testing, seed planting, and bed preparation.
- Offer advice on plant selection, placement, and planting techniques.
- Provide ongoing support throughout the growing season, including troubleshooting, pest management, and optimizing garden productivity.

- **General Duties:**

- Train the gardening team on best practices and techniques.
- Advise on sustainable gardening practices.
- Create and maintain documentation of garden activities, progress, and recommendations.

- **Requirements:**

- Regional gardening knowledge.
- Safety OHS Knowledge
- Greenhouse and soil knowledge
- Ability to work independently

Term: One year, starting immediately. Casual basis.

3. Proposal Guidelines

- Submission Instructions: Submit proposals via email
- provided above.
- Format: Proposals should include a cover letter, a detailed description of your qualifications and experience, a proposed plan of action, and a cost breakdown.
- Deadline: Proposals must be received by September 24, 2024, at noon.



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4. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Relevant experience and qualifications.
- Proposed plan of action and approach.
- Cost and value for money.
- References and past performance.

5. Budget

Please provide a detailed cost breakdown for your services, including any additional expenses that may be incurred.

6. Terms and Conditions

- The selected consultant will be required to enter into a contract with First Nation of Nacho Nyak Dun
- All proposals will be reviewed, and FNNND reserves the right to accept or reject any proposal.

7. Contact Information

For questions or clarifications regarding this RFP, please contact Mika Bernier at wellnessdir@nndfn.com or 867-996-2265 ext 125

Thank you for your interest in this opportunity. We look forward to receiving your proposal.

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