

First Nation of Na-Cho Nyäk Dun

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March 13, 2024

Dear Client,

Re: Monthly Income Assistance application, signature, and financial statements

Effective immediately the Income Assistance program will be requiring every client to see the Social Program Administrator, Heather Saggars in person to sign your B&D (Budget and Decision Sheet) . You must **bring your monthly financial statements** (Prior months bank statement or employment paystubs) and utility bills. You must apply or notify before the first of the month, and no later than the 15th of the month, anyone coming in after the 15th of the month will have their assistance rate prorated for the remainder of the month.

Important Must Haves. As per, Social Assistance Policy – March 17, 2015.

Section: 4.0 GENERAL CONDITIONS FOR ELIGIBILITY (note: all sub-sections e through j)

Section 4.1 Release of Information (you must have a signed form on file to qualify.)

Section 4.2.1 Income (note: sub section a) the net income from the applicant and their spouse including:

Net earnings from employment.

Net revenue from trapping, logging, mining, and small business operations.

Net earnings from providing services under contract.)

Section 7.0 SUPPLEMENTARY SOCIAL ASSISTANCE “Valid Workforce Exclusions Form/letter”

Social Assistance Administrator Contact Information:

Heather Saggars

Acting Social Assistance Administrator

Phone: (867)-996-2265 Ext. 136

Email : heather.saggars@nndfn.com

Social Assistance Office Hours:

Wednesday: 8:30am – noon 1:00 pm – 4:30 pm

(Effective May 1st, 2024) (Wellness Center 1pm to 3pm)

Thursday: 8:30am - noon 1:00 pm - 4:30pm

Friday: 1:00pm – 4:30 pm

Heather will be at the Wellness Center every Wednesday afternoon from 1pm to 3pm to see clients regarding Social Assistance.

Heather Saggars
Acting Social Administrator

Dennis Peter
Manager, Health and Social Programs