



**First Nation of Na-Cho Nyäk Dun**  
**CAREER OPPORTUNITY**  
**Director of Wellness and Social Programs**

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The community of Mayo is situated at the confluence of the Mayo and Stewart Rivers, approximately 400 km north of Whitehorse within the Traditional Territory of the First Nation of Na-Cho Nyäk Dun [FNNND]. The Citizens pride themselves on living and practising their traditional values. The wilderness in Mayo's back yard is a natural attraction for residents and visitors.

### **THE OPPORTUNITY**

Reporting to the Executive Director, you will be responsible for providing direction and leadership to the Health and Wellness team in the development and delivery of NND Wellness, Health and Social Programs. Your key responsibilities include overseeing a diverse range of programs respecting provision of community support, counselling, medical services, social assistance and wellness projects. A key part of this role is ensuring that Social Programs are delivered respectfully, equitably and efficiently with due regard to First Nations culture and traditions. You will ensure that the Wellness and Social programs goals identified by Chief and Council are implemented.

Key Responsibilities include:

- Developing and implementing strategic goals, operational plans, policies and procedures based on community goals, client needs and funding partner requirements
- Financial management, budget preparation and presenting the annual budget to Chief and Council
- Continually evaluating community, client and partner needs, strategic goals and plans
- Assisting with critical incidents experienced by staff and clients
- Identifying how services and programs can be integrated with other NND departments and consulting with those departments
- Liaison with community members, partners, professionals, negotiators, agencies and organizations at the local, federal and territorial levels
- Negotiating with Territorial and Federal officials on program and funding agreements
- Working in consultation with the Wellness Committee on the development of pro-active wellness programs
- Working with the RCMP on prevention of crime within the community

### **THE PERSON**

We are looking for someone who can meet the needs of citizens while respecting and including traditional values, demonstrates empathy skills and can lead with integrity and compassion. You will demonstrate a solid commitment to and respect for the spirit and core values of the NND organization, setting an example of professionalism and ethical behaviours. People developing is a key role in this position through coaching, mentoring and managing performance with a genuine desire to help others succeed.

### **YOUR QUALIFICATIONS**

You will possess a degree in the Health/Social Science field or a related field along with at least five years of experience in a related leadership role within a First Nations environment. A degree or diploma in Business Administration is an asset. You will have demonstrated an in-depth knowledge of social and health programs and services within a Yukon First Nations social structure. The ability to communicate effectively and diplomatically with co-workers, NND citizens, outside agencies, partners and all levels of government is necessary. A background in the medical field is considered an asset. An equal combination of education and experience will be considered.

Salary Range for this position is: \$115,890.00 to \$168,566. The FNNND offers a competitive benefits package. Subsidized housing is available.

Job description: <https://www.nndfn.jobs>

If you are interested in this unique opportunity, please send Cover Letter and Resume to:

Karen Clark-Marlow  
Director, Human Resources & Capacity  
First Nation of Na-Cho Nyäk Dun  
PO Box 220  
Mayo, YT Y0B 1M0      E-mail: [hrd@nndfn.com](mailto:hrd@nndfn.com)

**Closing Date: Friday, February 10<sup>TH</sup>, 2023**

*You must be a resident of Canada in order for your application to be considered. Preference will be given to qualified NND Citizens. We thank all those who apply; however, only those considered for further consideration will be contacted.*