



First Nation of Na-Cho Nyäk Dun Mayo, Yukon

EMPLOYMENT OPPORTUNITY HOUSING MANAGER

THE OPPORTUNITY

There is a significant amount of new construction occurring within the First Nation of Nacho Nyak Dun (FNNND) Settlement Land. We have an exciting opportunity for someone who enjoys a challenging job, has a diverse background in managing construction projects and extensive experience working within a multi-cultural environment.

THE PERSON

The person is responsible for the overall administration, management and delivery of FNNND housing program, services and properties. You will research (i.e., funding resources), plan, implement, and deliver the development of a housing infrastructure plan ensuring projects are on time, within budget, and in accordance with specifications and reporting.

Your main accountabilities include:

- To manage and administer housing programs, services and properties;
- To manage housing maintenance to ensure housing units are safe and maintained within established residential building codes and standards;
- To manage, develop and implement policy and procedures; and
- To manage effective communication ensuring program operations are met.

QUALIFICATIONS

The ideal candidate will be a Red Seal Journeyman with three-five years of experience working in the construction trades in a supervisory capacity. Certification in an Occupational Health and Safety Program or the willingness to obtain the appropriate education is an asset. Prior experience working within a multi cultural environment is necessary. Your ability to write effective Funding Agreement Proposals will enhance your success in this position. The ability to communicate in a clear, concise, diplomatic manner is required.

This is a full-time position: 75 hours bi-weekly. Salary range is from \$38.28 to \$55.71 per hour. An equivalent combination of training and experience will be considered. The FNNND offers a competitive benefits package.

Job description: <https://www.nndfn.com>

If you are interested in this opportunity, please reply to:

Ronalda Moses
Human Resources Adviser
First Nation of Na-Cho Nyäk Dun
Box 220, Mayo, Yukon Y0B 1M0
E-mail: hr@nndfn.com

Posting Date: June 1st, 2022

Closing Date: June 15th, 2022

Please note: In order for your application to be considered you must be a resident of Canada. Preference will be given to First Nation of Na-Cho Nyäk Dun Citizens. You must provide your own housing.