



EMPLOYMENT OPPORTUNITY

Position – Language and Culture Coordinator

Department: Heritage

Posting Date: March 16, 2020

Standard Hours Bi-weekly: 75 hours

Start Date:

Salary: Level 5, (\$27.01), based on experience

Closing Date: March 30, 2020

SUMMARY:

Reporting to the Manager, Heritage, the Language/Culture Coordinator will be responsible for proposal driven initiatives, implementation of the heritage plan with the heritage department. Plan and coordinate language programming for Nacho Nyäk Dun Citizens and staff of NND. Preservation and restoration of the Northern Tutchone Language. Coordinating and developing a language emersion camp. Will develop a term of reference for a language and culture board for the department.

QUALIFICATIONS:

- A bachelor's degree in business or related field of study and/ or;
- Three years experience in related field;
- Knowledge of UFA, FNNND Final and Self – Government Agreements;
- In-depth knowledge FNNND First Nation social structure, traditions and cultural values and education affecting First Nation's people;
- Knowledge of and ability to lead, direct and coordinate program and delivery are essential; and
- Good general management and supervisory skills are required, as are strong interpersonal skills for problem solving and conflict resolution.

CONDITION OF EMPLOYMENT:

- Oath of Confidentiality and Code of Conduct and other NND Policies as required;
- Valid Class 5 Driver's License and Abstract;
- Criminal Record Check – Vulnerable sector

A detailed job description is available upon request

For more information, contact Millie Olsen, Human Resources

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Location: 101 Future Rd, C-6 Subdivision

We thank all applicants, but only those selected for further consideration will be contacted.