



EMPLOYMENT OPPORTUNITY

Position Title:	(10) High School Summer Student
Department:	Education, Housing, Administration, Lands, Social Programs, Heritage
Salary Range:	\$16.00
Term:	July 5, 2019 – August 23, 2019
Hours:	8:30 a.m. – 4:30 p.m. – 7.5 hours per day/ 75 hours bi-weekly
Closing Date:	July 3, 2019

Job Summary:

The Na-Cho Nyäk Dun First Nation, is looking to hire 10 high school students for various jobs in all of our departments. Some jobs will involve clean up garbage areas, moving big stuff and preparation for annual general assembly grounds, work with the garden crew watering and weeding garden. Some of the students will be assigned office administration duties, working with the public at the Save the Peel tent. Students will also be assigned to work at the Youth Center.

Students will report directly to the department manager they are assigned to or to the person they are directed to report to.

Student must be able to demonstrate good work ethics and per NND Personnel Policy.

SKILLS REQUIRED

- An interest in working in landscaping, garden
- An interest being trained in Administration
- Good oral written and communication Skills.
- Have good teamworking skills
- Demonstrated good work ethics (self-starter, punctual, accountable)
- Student must have steel toes boots for some of these jobs

Please submit your application to:

Dennis Peter
First Nation of Na Cho Nyak Dun
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