



**First Nation of Na-Cho Nyäk Dun**  
**EMPLOYMENT OPPORTUNITY**

**Position Title:** Fish and Wildlife Officer (X2)  
**Department:** Lands and Resources  
**Salary Range:** Starting \$29.60 per hour (Level 6)  
**Term:** Full Time (75 hrs/ bi-weekly)  
**Closing Date:** April 19, 2019 **EXTENDED: APRIL 26, 2019**

**Job Summary:**

Reporting to the Natural Resources Coordinator, the Fish and Wildlife Officer is responsible for the proper management and protection of fish and wildlife populations and their habitats within the Traditional Territory in partnership with YG Environment biologists and conservation officers and the Mayo District Renewable Resource Council.

**Main Duties:**

- Work co-operatively with other First Nation organizations and governments, user groups, community and territorial wildlife agencies, and other government representatives to formulate, evaluate, and implement sustainable fish and wildlife management programs;
- Implement community-based fish and wildlife management plans that integrate traditional knowledge, practices and values that collaborate with other practices of species and habitat management;
- Assist staff in the following tasks:
  - organize and coordinate necessary field programs and projects;
  - compile and draw survey areas on maps for field operations;
  - conduct aerial, ground, and water surveys to determine population size and composition;
  - design data collection forms;
  - enter data into appropriate computer formats;
  - create and modify computer files;
  - run programs for analysis and summaries;
  - produce tables, listings and graphs;
  - summarize and write reports;
  - maintain resource library and paper files, etc.;
  - research and collect information on habitat quality and distribution;
- Assist with the development of Fish and Wildlife acts and regulations upon request of the Natural Resources Coordinator;
- Monitor commercial and recreational harvest of fish and wildlife populations within the Traditional Territory and participate in conservation and resource management planning;
- Participate in preparation of specimen samples for analysis, section teeth for aging, perform necropsies on carcasses, and conduct biological sampling;
- Assist in the delivery of public information and education by preparation of pamphlets and documents, prepare slides for presentations, respond to public queries and letters, and convey information on programs and regulations through public contact;
- Maintain resource libraries relevant to fish and wildlife management practices;
- Assist YG conservation officers in fish and wildlife conservation;
- Administer trapping and trap line management; and
- Any other duties as required.

**Qualifications:**

- Position duties require a combination of education, training and experience in fish and wildlife management;
- Diploma or degree in the area of biology or ecology or fish and wildlife management;
- 2 –3 years working experience.
- OR WILLING TO COMPLETE THE REQUIRED TRAINING THROUGH IDENTIFIED TRAINING PLAN

**Conditions of Employment:**

- MUST have valid Class 5 Driver's License and Driver's Abstract;
- Security Clearance;
- FAC (*or willing to obtain*);
- Wilderness First Aid (*or willing to obtain*);
- Boat Operator Certificate (*or willing to obtain*); and
- All-Terrain Vehicle (ATV) and Snow machine Operations Certificate (*or willing to obtain*)

*For a copy of the job description or to submit your Cover Letter and Resume please contact:*

**Dawna Hope, Manager, Lands and Resources**

**First Nation of Na-Cho Nyäk Dun**

**Phone: (867) 996-2265 Ext. 144**

**Fax: (867) 996-2267**

**Email to: [landsmanager@nndfn.com](mailto:landsmanager@nndfn.com)**