



**First Nation of Na-Cho Nyäk Dun**  
**EMPLOYMENT OPPORTUNITY**

**Position Title:** Ethel Lake Fish camp  
(2) Cooks

**Department:** Lands and Resources

**Salary Range:** \$250.00 per day (max 10hrs a day)

**Term:** Cooks – February 23 - 28,2019

**Closing Date: February 15, 2019**

**Job Summary:**

Reporting to the Camp Coordinator, the cooks are responsible for preparing, cooking and delivering food/ menu items to the Culture Camp participants/ workers. Both parties must ensure compliance with all health and safety regulations and that all First Nation policies are adhered to. This position maintains a high standard of food quality services by working closely with the Coordinator and co-workers by creating a caring, safe and stimulating environment and provides traditional methods through all teachings.

**Main Duties:**

**Cook**

- Coordinate meal schedule and coffee & tea snack times;
- Complete cookware pre/ post inventory in the cook house at Outpost (Ethel Lake) and ensure cook house is prepared for operation;
- Develop and review cook house rules with Camp Coordinator and Staff;
- Work with Camp Coordinator to assist with transporting food/ supplies to camp;
- Monitor and advise Outpost Maintenance Supervisor on water & propane levels and give adequate notice to re-fill;
- Arrange and ensure recycling are placed in a designated area;
- Ensure that food comes out simultaneously, in high quality and in a timely fashion;
- Fresh food to be distributed and frozen, canned dry goods to be given back to the Department;
- Clean up cook house daily and take care of leftover food;
- Ensure cook house is clean, sanitized and organized;
- Organize cook house setup/ finalize cleanup closure process;
- Maintain a positive and professional approach with Cook and volunteers, assisting with meal preparation, chores and/ or clean up;
- Food safe gloves and hair nets are to be worn at all times, proper foot ware and dress code will apply; and
- Comply with nutrition and sanitation regulations and safety standards.

**Requirements:**

- Valid Class 5 Driver's License/ Abstract (Cook)
- Security Clearance
- Standard First Aid/ CPR (*or willing to attain*)
- Food Safe Certification (*or willing to attain*)

Submit your employment application/ resume to:

Dawna Hope, BSc. NECS  
Manager  
Lands and Resources- Nän-yë Yétsiyóhoyän  
First Nation of Na-Cho Nyäk Dun  
PO Box 220, Mayo, Yukon Y0B1M0  
(867)996-2265 Ext. 144

Colleen Fraser  
Administrative Assistant  
Lands and Resource Department  
First Nation of Na-Cho Nyäk Dun  
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\*Preference and training opportunity will be given to First Nation of Na-Cho Nyäk Dun Citizens\*