

All applicants must supply their own transportation to and from place of event including the shopping of groceries for the event.

Job Descriptions

Head Cook (1)

Date: June 20 (lunch & snack), 21 (supper only), 22, 23, 24, 2018 (5 day event plus 3 days for prepping menu, ordering food and shopping) (8 days)

Salary: \$400.00 per day

Location: NND Government House

Duties:

To prepare nutritional snacks twice a day, breakfast, lunch and dinner for about approx. 125 people.

- Prepare menu and food list
- Order food and supplies on a reasonable budget
- Prepare all meals in a timely manner
- Supervise and assist with cleaning of the kitchen and food area
- Supervise cooks helpers and bull cook
- Must have food safety Level 1

Cooks Helper (2)

Date: June 20 (lunch & snack), 21 (supper only), 22, 23, 24, 2018 (5 day event, plus 1 day prep) (6 days)

Salary: \$300 per day

Duties:

- Assisting the Head Cook
- Set up and dismantling of serving area and assisting with serving if necessary
- Ensure beverage station is kept clean and stocked
- Clean up after all meals and snack breaks
- Assist with cleaning of the kitchen and facilities before and after event
- Ensure all counters and outside of cupboards are clean
- Ensure all dishes, pots, and pans, utensils are cleaned and put away
- Must have Food Safe Level 1

Bull Cook (1)

Date: June 20, 22, 23, 24, 2018 (6 day event)

Salary: \$275 per day

Duties:

- Assist Cook/Cook's helpers with heavy lifting

- keep the campfire going
 - Set up and dismantling of serving area
 - Clean up after all meals and snack breaks
 - Assist with cleaning of the kitchen and facilities
 - Assist with cleaning all counters and outside of cupboards
 - make sure the GA grounds are clean from debris
 - Empty Garbage bins
 - Bull Cook/Yard Attendant must have a valid driver's license and be on the NND Drivers list or have their own transportation. This person will do odd jobs for the G.A. They will be required to clean the yard when necessary, pick up things in town. Move tables and chair and such when necessary. Start and tend to the fire in the pit by the GA kitchen and help out in the kitchen when asked by the cooks. Overall help out where needed.
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Sound Person (1)

Date: June 20, 22, 23, 24, 2018 (4 day event)

Salary: \$250 per day

Duties:

- To take care of the sound system and sound for the assembly proceedings 8:30 am – 5:00 pm and evening entertainment events 6:00pm – 9:00 pm
 - The sound person must be skilled in working the NND sound system for the GA, some training can be available.
 - Take down sounds system once the day is done
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Camera Person (1)

Date: June 20, 22, 23, 24, 2018 (4 day event)

Salary: \$200 per day

Duties:

- To video the assembly proceedings 8:30 am – 5:00 pm
 - The camera person must be skilled in working the camera for the three days of the General Assembly, some training can be available.
 - Download the proceedings daily
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Driver (1)

Date: June 20, 22, 23, 24, 2018 (4 day event)

Salary: \$250 per day

Duties:

- To provide rides for participants 8:00 am – 6:00pm
 - The driver must have a valid driver's license and be on the NND Drivers list, will be required to transport citizens to and from the GA meeting.
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Security Guard (1)

Date: 4 days

Salary: \$250 per night

Duties:

- Must have Security Clearance
 - Hours are 10 pm – 7 am
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First Aid Attendant (1)

Date: June 22, 23, 24, 2018 (3 days)

Salary: \$250 per day

Duties:

- Elders Aid/First Aid Attendant must have a valid standard first aid/CPR certificate
 - To be on site for the entire 3 days
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Childcare Worker (2)

Date: June 22, 23, 24, 2018 (3 days event plus 2 days prep and ordering for supplies)

Salary: \$250 per day

Duties:

- To provide childcare services during the assembly
- To make a daily schedule for children events
- Child Care Worker must have experience with working with children and have their first aid certificate and will be required to not just care for the children but do crafts and games with them for the three days of the GA meeting. They will have to do a poster and post a schedule of events.
- Must have Security clearance