



First Nation of Na-Cho Nyäk Dun
EMPLOYMENT OPPORTUNITY

Position Title: 1 Cook and 2 Helpers
Department: Education/Youth
Salary Range: \$250 Cook/\$200 Helper
Term: Temporary Term 2 Days
Start Date: Wednesday March 13, 2018 End Date: Thursday
March 14, 2018
Closing Date: March 9, 2018 at 1:00pm

Job Summary:

Reporting to the Youth Coordinator, the Head Cook and Helpers are responsible for prep and cooking food up to 120 people and delivery for the Participants/Workers of the Career Fair; ensures compliance with all health & safety regulations and that all First Nation policies are adhered to. This position maintains a high standard of quality food services by working closely with Coordinator, other cooks and the public by creating a caring, safe and stimulating environment and provides traditional methods through all teachings.

Qualifications:

Education & Experience:

- Grade 10 Academic and/ or;
- An equivalent combination of education, training and work experience in food industry , food safe, Canada Food Guide
- Good written and oral communication skills;
- Ability to establish and maintain good working relationships with staff, citizens and other agencies to gain their cooperation and assistance; and
- Able to deal with people sensitively, tactfully, diplomatically, and professionally at all times.

Skills:

- Food Safe
- 1st Aid or Wilderness 1st Aid
- Knowledge of licensing regulations and requirements
- Ability to supervise and ensure requirements are being practiced, Head cook will establish a menu and food list for 120 people and ensure clean kitchen, pack food/equipment back to youth centre.
- Knowledge in allergies and diabetics and to clean up upon finish kitchen/tools

Conditions of Employment:

- RCMP Security Clearance
- Valid Driver's Licence (preferable)

To submit your cover letter, employment application/ resume please contact:

Roberta Hager, Education Manager
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**Preference may be given to First Nation of Na-Cho Nyäk Dun Citizens*