



YUKON ENERGY CORPORATION
Job Posting

ACCOUNTS PAYABLE CLERK
Permanent Full Time Position
Whitehorse

Salary range \$24.40 - \$29.13 plus benefits

This is an opportunity for a skilled individual to join our finance team. Reporting to the Controller, the incumbent will perform a range of accounts payable, accounts receivable, customer service support and general administrative functions.

We are looking for someone with:

Knowledge of generally accepted accounting principles and practices of accounting through formal training and/or directly related experience, and experience with computerized accounting systems and spreadsheets. You must be self-motivated and versatile, and able to work and maintain accuracy under pressure to meet critical deadlines. Good communication and organizational skills are a must.

To apply, submit a covering letter and resume by 5:00 pm **November 21, 2017** to Human Resources at hr@yec.yk.ca.

For more information on this position or on Yukon Energy go to <http://www.yukonenergy.ca/>