

**Request for Quotation
Granular Pad
Construction**

for

**Mayo Legion Hall
Service Building**

for

**Na Cho Nyak Dun First Nation
Mayo, Yukon
October 2017**

For Additional information Contact:

**Joella Hogan, Na Cho Nyak Dun
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Tel. 1-867-996-2265 ext 116**

1.0 Introduction

The Na Cho Nyak Dun First Nation (NND) of Mayo, Yukon, is proposing to build a service building next to the Mayo Legion Hall at 310 Front Street, Mayo YT.

This Request for Quotations, is to provide services for granular pad preparation for the Mayo Legion Hall Service Building. NND wishes to retain a construction contractor to complete the specified scope of work

2.0 Project Location

The Mayo Legion Hall is located at 310 First Avenue, Mayo Yukon Lot 8 Block 9, Plan 21592.

3.0 Project Requirements and Scope of Work

The project tasks identified as a minimum scope of services to be provided are

1. sub-cut foundation area
2. place and compact engineered fill

as described in the attached Construction Notes and Site Plan.

4.0 Project Schedule

The Contractor shall complete the scope of work within the 2017 construction season.

5.0 Contractor Qualifications

The Contractor must be able to demonstrate extensive experience and expertise in the following areas:

- Excavation
- Granular Pad Preparation

Contractors are encouraged to hire and employ NND members as part of their staff, and will be given preference for doing so. The Contractor shall identify the number of NND members to be employed on the Quotation form.

The Contractor shall submit with this quotation a list of previously completed projects that demonstrate to NND that they have the necessary experience and expertise to complete this work.

Contractors shall submit a detailed description of at least 3 projects of similar size and scope which have been completed by the Contractor.

6.0 Insurance and WCB Requirements

Contractor will be required to provide proof on insurance upon award of the Contract in the following amounts:

Comprehensive General Liability 2 million per occurrence including bodily injury, personal injury and property damage

Insurance to remain in force for the duration of the project. Insurance coverage cannot be altered,

amended, or cancelled without 30 days written notice.

Evidence of proof of insurance must be provided within 2 days of award of project, and prior to starting any work on the project.

Contractors are required to have an account in good standing with the Yukon Workers Compensation Board and must provide a Letter of Compliance form WCB prior to requesting payment for this work.

7.0 Quotations

Quotations shall be submitted on the forms provided and must be complete and correct.

Requests for additional fees for services not identified, but required for the proper performance and completion of the project will not be entertained.

8.0 Quotation Submissions

Contractors shall submit **Signed copies** of their Quotation in a sealed envelope, clearly marked:

Quotation for GRANULAR PAD CONSTRUCTION FOR LEGION HALL SERVICE BUILDING

Na Cho Nyak Dun First Nation
Att: Joella Hogan

Quotations shall be submitted to the NND administration building in Mayo, Yukon, or delivered to:

Na Cho Nyak Dun First Nation Box 220,
Mayo, Yukon, Y0B 1M0
Att: Joella Hogan

Quotations must reach the NND administration office not later than 4:00 PM, local time, Friday, October 13, 2017.

9.0 Quotation Evaluations

Quotations will be reviewed and evaluated by the Heritage Department. Evaluations will be based on the following review criteria:

- Contractors related experience and expertise
- Contractors use of NND members as employees
- Total price

Quotations will be ranked and rated against each other in each of the above categories. The proponent with the highest overall point score will be recommended for award of the project.

10.0 Contract Award

The successful Contractor will be advised of the recommendation for award of the contract as soon possible after review of proposals. It is assumed that an award will be made by 4:00 PM on October 16, 2017.

Request For Quotations

NaCho Nyak Dun First Nation Granular Pad Preparation – Legion Hall Service Building

Item	Description	Unit	Quantity	Unit Price	Total
1	Sub-cut foundation area	1		_____	_____
2	Place and compact Engineered Fill	1		_____	_____

	Sub-Total				_____
	GST @ 5%				_____
	Quotation Total				_____
	Number of NND Members to be employed on contract				_____

Contractor's Authorized Signature _____

Contractors Name (Print) _____

Date _____

See attached Construction Notes for details
Submit to : Na Cho Nyak Dun First Nation
Heritage Department