



# NND Summit Camp Services Ltd.

## Job Posting: Facilities Maintenance

### Manager



*NND Summit Camp Services is recruiting for a wide range of positions at Victoria Gold's, Eagle Gold Project, near Mayo, Yukon. We offer an inclusive working environment, competitive wages and a benefits package available following probationary period. Preference will be given to qualified local and Yukon residents.*

**Primary Role:** The Facilities Maintenance Manager will usually work on a three weeks on, three weeks off rotation and oversee and carry out all aspects of maintenance and management in a remote camp. This includes, but is not limited to – small plumbing repairs, heater repairs, kitchen appliance maintenance and repairs, roof maintenance and leak repairs, small construction and construction maintenance.

#### **Qualifications:**

- Valid Class 5 Drivers License with clean drivers abstract
- WHMIS and First Aid Level 1
- Minimum of 5 years of experience working with camp maintenance
- Forklift operation certification an asset
- Fall Arrest certification an asset
- Management and leadership experience
- Computer skills an asset
- Experience with inventory and ordering procedures, and staying within a set budget
- Must be able to pass a drug and alcohol test prior to employment and work/live in a drug and alcohol free camp environment for up to 4 weeks at a time.

#### **Personal Attributes & Skills:**

- Flexible, 'whatever it takes' attitude
- Excellent communication and interpersonal skills
- Capable of working independently with minimal supervision
- Strong supervisory skills
- Excellent organization and time management skills
- Must be able to lift, move, push, pull, and carry up to 50 lbs
- Good physical stamina; capable of working long hours on your feet
- Must be able to live in a remote camp environment for extended periods

#### **Responsibilities Include:**

- Communicate with Operations Manager regarding supplies, repairs, and upcoming large maintenance
- Coordinate with trades to ensure all necessary repairs and maintenance by sub trades is coordinated in an efficient and cost effective manner
- Able to safely use and maintain various small construction tools such as drills, skill saws, reciprocating saws, table saws, small hand tools etc.



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- Responsible for ensuring the continued operation and up to date maintenance of the water system, waste water system, electrical, propane, heating and air conditioning within the camp as necessary in conjunction with requested sub trades (electrical and mechanical)
- Supervise, manage, train, mentor, and direct Maintenance Assistants
- Implement Summit's Safety Management System
- Follow up with suppliers and subcontractors regarding any product or delivery issues
- Maintain costing within guidelines and report maintenance material inventory and costing
- All other duties as assigned

**Please forward resume and cover letter to: [employment@summitcamps.ca](mailto:employment@summitcamps.ca). You are asked to indicate the position you are applying for and 'Mayo' in your email subject line.**