

**Request for Quotation
Log Work**

for

**Mayo Legion Hall
Restoration**

for

**Na Cho Nyak Dun First Nation
Mayo, Yukon
March 2017**

For Additional information Contact:

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1.0 Introduction

The Na Cho Nyak Dun First Nation (NND) of Mayo, Yukon, is proposing to restore the Mayo Legion Hall at 310 Front Street, Mayo YT.

This Request for Quotations, is to provide services for replacement of deteriorated logs, replacement of butt joined corners and midway columns, and structural stabilization of the building.

2.0 Back Ground Information

NND wishes to retain a construction contractor to complete the specified scope of work for the restoration of the Mayo Legion Hall. Foundation repair will be occurring concurrently and the contractor will be required to coordinate their activities accordingly.

3.0 Project Location

The Mayo Legion Hall is located at 310 First Avenue, Mayo Yukon Lot 8 Block 9, Plan 21592.

4.1 Project Requirements and Scope of Work

The following project tasks are identified as a minimum scope of services to be provided:

- 4.2 Carry out log replacement work**
- 4.3 Straighten building and attempt to make log walls tight to columns.**
- 4.4 Complete internal connections**
- 4.5 Remove temporary bracing**

See attached Structural Review Report for details on each task.

5.1 Project Schedule

The Contractor shall complete the scope of work within the 2017 construction season. Coordination with foundation repair will be required

6.1 Contractor Qualifications

The Contractor must be able to demonstrate extensive experience and expertise in the following areas:

- Log building construction & repair

Contractors are encouraged to hire and employ NND members as part of their staff, and will be given preference for doing so. The Contractor shall identify the number of NND members to be employed on the Quotation form.

The Contractor shall submit with this quotation a list of previously completed projects that demonstrate to NND that he has the necessary experience and expertise to complete this work.

Contractors shall submit a detailed description of at least 3 projects of similar size and scope which have been completed by the Contractor.

7.0 Insurance and WCB Requirements

Contractor will be required to provide proof on insurance upon award of the Contract in the following amounts:

Comprehensive General Liability 2 million per occurrence including bodily injury, personal injury and property damage

Insurance to remain in force for the duration of the project. Insurance coverage cannot be altered, amended, or cancelled without 30 days written notice.

Evidence of proof of insurance must be provided within 2 days of award of project, and prior to starting any work on the project.

Contractors are required to have an account in good standing with the Yukon Workers Compensation Board and must provide a Letter of Compliance form WCB prior to requesting payment for this work.

8.0 Quotations

Quotations shall be submitted on the forms provided and must be complete and correct.

Requests for additional fees for services not identified, but required for the proper performance and completion of the project will not be entertained.

9.0 Quotation Submissions

Contractors shall submit **Signed copies** of their Quotation in a sealed envelope, clearly marked:

Quotation for Mayo Legion Hall Log Work
Na Cho Nyak Dun First Nation Att: Joella
Hogan

Quotations shall be submitted to the NND administration building in Mayo, Yukon, or delivered to:

Na Cho Nyak Dun First Nation Box 220,
Mayo, Yukon, Y0B 1M0 Att:
Joella Hogan

Quotations must reach the NND administration office not later than 4:00 PM, local time, Wednesday, March 29, 2017.

10.1 Quotation Evaluations

Quotations will be reviewed and evaluated by the Heritage Department. Evaluations will be based on the following review criteria:

- Contractors related experience and expertise
- Contractors use of NND members as employees
- Total price

Quotations will be ranked and rated against each other in each of the above categories. The proponent with the highest overall point score will be recommended for award of the project.

11.0 Contract Award

The successful Contractor will be advised of the recommendation for award of the contract as soon possible after review of proposals. It is assumed that an award will be made by 4:00 PM on March 31, 2017.

Request For Quotations

NaCho Nyak Dun First Nation Mayo Legion Hall Restoration – Log Work

Item	Description	Unit	Quantity	Unit Price	Total
1	Log Replacement Work	1		_____	_____
2	Straighten Building	1		_____	_____
3	Internal connections	1		_____	_____
4	Remove bracing	1		_____	_____
	Sub-Total				_____
	GST @ 5%				_____
	Quotation Total				_____
	Number of NND Members to be employed on contract				_____
	Contractor's Authorized Signature			_____	
	Contractors Name (Print)			_____	
	Date			_____	

See Attached Structural Review Report for details
Submit to : Na Cho Nyak Dun First Nation
Heritage Department